

TO: All Booster Clubs, PTO's, and Support Organizations

FROM: Clint Green, CFO

DATE: February 3, 2016

RE: Audit of Fiscal Year 2015

The State of Alabama Examiners of Public Accounts require each booster club, parent organization, PTO, and support organization closely associated with our schools to provide revenue information for the previous fiscal year.

The Examiners will need to know the following information:

- 1) Name of Organization**
- 2) Current President or chief officer**
- 3) Total revenues collected from October 1, 2014 thru September 30, 2015**

The Examiners DO NOT NEED TO KNOW your bank balance or your expenses.

You may write a letter addressed to:
Examiners of Public Accounts
c/o Marion County Board of Education
188 Winchester Drive
Hamilton, AL 35570

OR YOU MAY FILL OUT THE ATTACHED FORM AND RETURN IT TO YOUR LOCAL SCHOOL PRINCIPAL.

Thank you for your assistance with our audit and for your support of our schools.

**Marion County Board of Education
Support Organization Information
Fiscal Year 2015 Audit**

ORGANIZATION NAME: _____
(Print)

RELATED SCHOOL: _____

CURRENT PRESIDENT _____
(Print)

CONTACT PHONE NUMBER _____

**Our total revenues collected from October 1, 2014 thru September 30, 2015
were \$_____.**

SIGNATURE _____ **TITLE** _____

DATE: _____